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13 SEP 1967

MEMORANDUM FOR: Special Assistant, DD/S&T
SUBJECT: CIA Contract Review Board (CRB)
REFERENCE: Memo to D/DDL, etc., Dated 31 Aug. 1967,
Same Subject (DD/S&T 3513-67)

1. The purpose of this memorandum, per request of the Reference, is to provide comments on the proposed statement of responsibilities for the Contract Review Board (CRB). A general view is provided in Paragraph 2 and Paragraph 3 contains specific comments.

2. In our opinion, the CRB responsibility appears diluted from the concept as originally explained to various members of this Office. CRB responsibilities, in fact, appear to be very similar to those of the former Procurement Evaluation Committee (PEC) whose Chairman was the Chief, Procurement Division, Office of Logistics.

3. Specific comments follow. All references are to the draft paper containing CRB responsibilities and authorities.

a. Reference Paragraphs 2 and 3 - In our opinion, the CRB appears to enter the procurement process too late in the cycle. CRB suggestions for changes, additions and deletions to a contract action at this point would seem to add additional time to the contract initiation process. For example, the referenced paragraphs imply that the CRB review occurs after the contract approval package has been passed from project officer to Branch, Division, Office, Directorate Staff, Deputy Director, OPPB and the Executive Staff.

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(Executive Director-Comptroller, DCI and sometimes the DCI) to Procurement Division, R&D Branch, Contracting Branch and finally to a written contract awaiting signature. Suggest these paragraphs further clarify the CRB role.

b. Reference Paragraph 4b - We do not understand what is meant by procurement team participation in the formulation of the requirements cycle. We can surmise that this refers to the establishment of procurement teams such as proposed for ORD and OEL. If this is the intended meaning, then we see no objection and probably a number of benefits could be gained from such an approach. Suggest the intent of this paragraph be clarified.



JOHN C. MILLER
Director of ELINT
DD/S&T

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